

# Compliance made clear — what you should know.

## Process overview TL;DR

- Within the first 24 hours of signing your contract, you'll receive an introductory email from your compliance specialist with requirement info
- Over the next few weeks, you'll partner with our compliance team to gather and submit required documents via text, email, or secure portal
- You'll get reminders by call, text, and email to keep the ball rolling
- Two weeks prior to your start date, you'll work with I-9 and background specialists to submit consent forms and various required docs
- One week prior to your start date, your compliance team will do a final, thorough check to ensure you're good to go

## Commonly required documents and certifications checklist

- ✓ Legal identification
- ✓ Diploma or official transcripts of highest level of education
- ✓ I-9 form
- ✓ Specialty- and state-specific licensing requirements
- ✓ AHA-certified certifications (BLS, ACLS, PALS, etc.)
- ✓ Immunization records (TB test, Hep B, MMR, flu shot, etc.)
- ✓ Fit test and physical exam results
- ✓ Drug screen and background check details
- ✓ Online specialty exams, annual OSHA core tests, and testing completed via Relias, RN.com, or Symplr
- ✓ Facility-specific and Fusion-specific forms

## Compliance help when you need it

Need assistance? Reach out to your Fusion compliance specialist directly via email, phone, or text — they're here to walk you through requirements, troubleshoot any hiccups, and make sure you stay on track for your initial start date.